

**Town of Felton
Town Council Meeting
September 13, 2021
6:30 pm**

Mayor Clendaniel called the Town Council Meeting of Felton to order at 6:30 pm on Monday, September 13, 2021. Present at the meeting were:

Council Members: Mayor Joanne Clendaniel, Vice-Mayor Joe Yapsuga, Anthony Carroll, Diana Dolan-Beulah and Bill Brittingham.

Staff: Chief Brown, Town Manager, Amy Thomas and Town Clerk, Tracey Thompson.

Public: Patty Eccles (Resident), and Kent County Levy Court –Commissioner Terry Pepper & Commissioner Glen Howell.

Commissioner Glenn Howell presented Chief Brown a check for \$11,502.35 for the Felton Police Department. He stated that there were some funds left over from a capital project and each Municipal Police Department received \$10,000 and approximately \$400.00 per full time officer.

Citizens Concerns:

There were no citizens concerns at this time.

Police Report:

Chief Brown presented the August 2021 police report. There was discussion with Chief Brown on how the SEU hours are run and how they are equally divided in the department.

Motion: Vice Mayor Yapasuga made a motion to accept the August 2021 Police Report. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Felton Fire Company Report:

There was no one present to represent the Felton Fire Company.

Budget Report:

Amy presented the August 2021 budget report. There were no questions or concerns.

Motion: Councilmember Carroll made a motion to accept the August 2021 Budget Report. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

Public Works Report:

Amy presented the August 2021 Public Works Report. Along with their daily duties Public Works attended the 31st Annual Conference with Delaware Rural Water. There were no questions or concerns.

Motion: Vice Mayor Yapasuga made a motion to accept the August 2021 Public Works Report. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Town Council Meeting Minutes:

Mayor Clendaniel presented the August 16, 2021 Council Meeting Minutes. There were no questions or concerns.

Motion: Councilmember Dolan-Beulah made a motion to accept the August 16, 2021 Town Council Meeting Minutes. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Council Meeting – October Date:

Amy stated that the date for October Council Meeting lands on a holiday so we will have to change our Council Meeting to October 18th. Councilmember Dolan- Beulah stated that it was her understanding we took the holiday off the Town's holiday schedule and turned it into a floating holiday. Amy agreed that it was discussed but it was to her understanding that it was something she was going to discuss with the employees for the future. She stated that she did speak to the employees to see what they wanted to do but they all agreed to keep the schedule as is. Amy also stated that a floating holiday doesn't work with the Police schedule.

Motion: Vice Mayor Yapasuga made a motion to accept October's Council Meeting date to be changed to October 18, 2021. Councilmember Carroll seconded the motion. The motion was passed unanimously.

Trick or Treating at Town Hall:

Amy asked Council what their thoughts were on handing out candy this year. After much discussion Council agreed for the Town to pass out candy during Trick or Treating hours but decided that the costume contest should be canceled. This would eliminate a crowd in front of Town Hall and with the rise in numbers of the different variants of COVID they would rather be safe.

Motion: Councilmember Dolan-Beulah made a motion to allow Town Hall to hand out candy during Trick or Treating and to cancel the costume contest. Vice Mayor Yapasuga seconded the motion. The motion was passed unanimously.

Santa at Town Hall/ Lighting Contest:

There was discussion about Santa at Town Hall and the Holiday Lighting Contest. It was decided it would be in the best interest for the Town to cancel Santa again this year due to COVID. The Town will have the Holiday Lighting contest. Tracey stated she would start reaching out to local businesses for donations for the winners and she will donate the funds again for the 1st Prize trophy.

Motion: Vice- Mayor Yapasuga made a motion to cancel Santa at Town Hall this year but would like to continue with the holiday lighting contest. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

Employee Handbook- Adding Juneteenth Day As Holiday:

Amy presented Council with adding Juneteenth Day as a holiday in the employee handbook. There were no questions or concerns.

Motion: Vice- Mayor Yapasuga made a motion to add Juneteenth Day as a holiday in the employee handbook. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

New Account At Shore Bank- American Rescue Plan Funds:

Amy stated that she wants to open a new account at Shore Bank that produces interest on the American Rescue Plan Funds.

Motion: Vice – Mayor Yapasuga made a motion to open up new account at Shore Bank for the American Rescue Plan Funds. Councilmember Dolan- Beulah seconded the motion. The motion was passed unanimously.

The meeting was adjourned at 7:30pm for Executive Session.

The Regular Meeting reconvened at 10:29pm.

The meeting was adjourned at 10:30pm.

Motion: Vice Mayor Yapasuga made a motion to adjourn the meeting. Councilmember Carroll seconded the motion. The motion was passed unanimously.

These minutes were prepared by Tracey Thompson, Town Clerk.

Tracey Thompson, Town Clerk

Date